

BP Texas City Site Boom Lift and Scissor Lift Operator Pre-Use Inspection Record

Make: _____ Machine Number: _____ Serial Number: _____

Items to Be Inspected:

Placards and control markings are in place and legible?
Fire extinguisher is properly charged?
Engine coolant level is acceptable and the system is not leaking?
Engine oil level is acceptable and the system is not leaking?
Hydraulic level is acceptable and the system is not leaking?
Fuel level is acceptable and the system is not leaking?
Battery indicator shows an acceptable level remaining? (If applicable)
Are there any loose or missing parts? (Bolts, fasteners, braces, brackets, ect.)
Work platform is clean, dry and clear of debris an there is no equipment attached? (Air hoses, welding leads, ect.)
Extension slides move freely with safety locking pins in place to lock setting on Scissor Lifts with extension platforms?
Tires, wheels, and lug nuts are in good condition?
No defects such as cracked welds, damaged control cables, damaged wire harness or other obvious damage.
The manufacturer's operations manual is stored on the lift?
Platform gate and Guardrails are in place and in good working condition?
Other personal protective devices are in good condition? (Fall restraint anchor points)
Check inspection sticker on equipment for validation. All manufacturer required inspections of all hydraulic control relief valves and other manufacturer requirements have been completed within the required time period?
Is the total load within the rated capacity?
Basket stabilizing pivot pins are in good working order? (Boom Lift Only)
Slide pads are not worn down?
Braking devices are operating properly?
Emergency controls are in proper working condition? (Emergency Stop Device, emergency lowering function.)
Safety devices are functional and are not bypassed? (Foot pedal, spring lock, etc.)
All switch and mechanical guards are in good condition and properly installed?
Emergency operating controls are working properly? (Switch allowing control to go from platform to ground, to hydraulics or to battery)
All controls function properly, are clean and clearly labeled? (basket, ground, battery, ect)
All safety indicator lights work properly and motion alarms are functional?
Stabilizers, outriggers and/or extending axles function properly? (If applicable)

Comments: _____

CAUTION – If the lift is found to be in need of repair or contributes to an unsafe condition, report condition immediately to your supervisor or job representative; the lift shall not be operated until it has been restored to safe operating condition. During operation report any unsafe condition immediately to your supervisor or job representative. DO NOT MAKE REPAIRS OR ADJUSTMENTS UNLESS SPECIFICALLY CERTIFIED TO DO SO. For assistance contact the BP Garage at Ext. 21981 or RSC at 409-933-1538.

These inspections sheets should not be considered all inclusive nor should they supercede the manufacturers and/or governmentally required equipment inspection forms.

